

**SUNY Ulster Board Policy Manual**

Policy Section	
<b>5.</b>	<b>ACADEMIC PROGRAM</b>

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Policy Section	
<b>5.1</b>	<b>ADOPTION OF CURRICULA</b>

(See Appendix #2)



## SUNY Ulster Board Policy Manual

Policy Section	
<b>5.2</b>	<b>RIGHT TO CANCEL CLASSES RESERVED TO THE COLLEGE</b>

Approval Date: February 5, 1963

WHEREAS, the College Administration has made a close study of the specific course offerings needed during the Fall 1963 academic semester to provide adequate support for the approved curricula of the College, and

WHEREAS, the Curriculum Committee of the Board of Trustees has reviewed a proposed list of course offerings and recommends its approval, now therefore, be it

RESOLVED, that the College reserves the right to cancel any course listed if the enrollment is too small to warrant offering it, and

BE IT FURTHER RESOLVED, that the College will offer such additional courses as seem warranted after further study and analysis of community interests and needs.

Adopted February 5, 1963



## SUNY Ulster Board Policy Manual

Policy Section	
<b>5.3</b>	<b>ACADEMIC SUPPORT</b>

Policy Section	
<b>5.3.1</b>	<b>USE OF LIBRARY BY OTHER SUNY STUDENTS, FACULTY &amp; STAFF</b>

Approval Date: October 22, 1974

WHEREAS the Chancellor of the State University of New York has declared that all State University of New York units will open their libraries for direct circulation privileges to students enrolled in other State University institutions in a concept called Open Access, and

WHEREAS the option of declaring a community college library Open Access lies within the power of the Board of Trustees of Ulster County Community College and

WHEREAS the State Legislature passed, and the Governor signed Assembly Bill 11663-A, which states in part the promulgation of regulations concerning Public Access and use to State University libraries by the residents of the State of New York, now, therefore, be it

RESOLVED that the Board of Trustees of Ulster County Community College does hereby declare the facilities and services of the Macdonald DeWitt Library to be Open Access to any student, faculty or staff member from any other State University unit including community colleges, and be it further

RESOLVED that the Board of Trustees authorize the President to develop and promulgate the necessary and appropriate resolutions to open up use of the Macdonald DeWitt Library to the people of Ulster County.

Adopted October 22, 1974 (74-10-69)

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<b>Policy Section</b>	
<b>5.4</b>	<b>ADVISORY COUNCILS</b>

<b>Policy Section</b>	
<b>5.4.1</b>	<b>(RESERVED FOR RESOLUTION ON ADVISORY COUNCILS)</b>

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Policy Section	
<b>5.4.2</b>	<b>REVISED PROCEDURE FOR ADDING AND DELETING NAMES TO THE ADVISORY COUNCILS</b>

Approval Date: February 17, 1987

WHEREAS the procedure for processing names of members to be deleted from or added to community advisory councils is cumbersome albeit necessary, and

WHEREAS some effort should be made to simplify the system to provide for review without duplication, and

WHEREAS the President recommends that the procedure be revised and simplified, now, therefore, be it

RESOLVED that the following amendments to the procedure be instituted:

- Since many members of community advisory councils serve by virtue of their positions, a master list of all such appointments by position be determined and approved by the Board of Trustees. Henceforth, replacements filling the same positions will be appointed automatically, with the Board noting rather than approving the individual serving in that capacity.
- In cases where persons serve on councils as private individuals, names will be brought to the Board of Trustees in advance of their appointment, as in the past.

and, be it further

RESOLVED that to facilitate the process, additions and deletions to advisory councils be proposed only two times per year, once in the spring and once in the fall.

Adopted February 17, 1987 (87-2-17)



## SUNY Ulster Board Policy Manual

Policy Section	
<b>5.4.3</b>	<b>IDENTIFICATION OF POSITIONS FOR ADVISORY COUNCILS</b>

Approval Date: March 17, 1987

WHEREAS the Board of Trustees approved Resolution 87-2-17 revising the procedure for adding and deleting names to the Advisory Councils, and

WHEREAS many members of the community advisory councils serve by virtue of their position, it is requested that the Board of Trustees approve the attached master list of positions so that replacements filling the same position will be appointed automatically with the Board of Trustees noting rather than approving the individual serving in that capacity, and

WHEREAS the President is now recommending this list be approved, and

WHEREAS the Personnel/Curriculum and Finance/Facility Committees have reviewed this list, now, therefore, be it

RESOLVED that the Board of Trustees hereby approves the adoption of the attached master list of appointments by position to the Advisory Councils.

### POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS

#### ALLIED HEALTH ADVISORY COUNCIL

Administrator, Benedictine Hospital  
Administrator, Ellenville Hospital  
Administrator, Ulster County Infirmary  
Commissioner of Health of Ulster County  
Exec. Director, TB & RD Catskill Regional Association  
Representative, Kingston Hospital  
Representative, No. Dutchess Hospital  
\*Representative, UC Guidance Assoc.

#### ALUMNI ADVISORY COUNCIL

none to serve on council due to position

#### BUSINESS STUDIES ADVISORY COUNCIL

(Accounting & Secretarial Science)  
Director of Guidance, New Paltz High School  
Deputy Director, JTPA



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### POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

#### BUSINESS STUDIES ADVISORY COUNCIL

(Business Administration, Retailing, Public Ad.)  
Business Teacher, New Paltz High School  
Chair, Dept. of Bus./Econ. SUNY, New Paltz  
Guidance Couns., Kingston High School  
President, U.C. Chamber of Commerce

#### COMMUNICATIONS & MEDIA ARTS ADVISORY COUNCIL

Chair, Dept. Speech Comm., SUNY, New Paltz  
Chair, Div. Arts & Letters, Marist College  
Editor, THE DAILY FREEMAN  
Guidance Counselor., Kingston High School  
\*Guidance Counselor., Saugerties High School  
\*News Director, WTZA  
Operations Manager, WKNY  
President, WGHQ  
Representative, Columbia-Greene C.C.  
U.C. Director of Public Information

#### COMMUNITY SERVICE ASSISTANT ADVISORY COUNCIL

\*Asst. Dir./Services (MSW), UC Dept. Social Services  
\*Administrator, Coor. Children's Services  
\*Coordinator, U.C. Long Term Health Care  
\*Director, U.C. Mental Health Assoc.  
Director, U.C. Mental Health Dept.  
\*Director, U.C. Head Start  
Executive Director, Family of Woodstock  
\*Exec. Director, U.C. Assoc./Retarded Citizens

### POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

Guidance Counselor, Kingston High School  
\*Project Dir., NYS Commission/Quality Care for the Mentally Disabled  
Program Director, Children's Rehab. Center  
\*Representative, UC Guidance Association  
Social Worker, U.C. Health-Related Facility

#### COMPUTER TECHNOLOGY ADVISORY COUNCIL

Data Processing Manager, EG&G Rotron, Inc.  
Date Processing Manager, Shrade Cutlery  
Director/Computer Services, U.C. BOCES  
Director/Data Processing, Benedictine Hospital  
Director/Data Processing, Kingston Hospital  
Guidance Counselor, Kingston High School





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### POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

Information Systems Tech./Support Supervisor, Central Hudson Gas & Electric Corp.  
Manager/Service Programming Education  
\*Representative, UC Guidance Association  
U.C. Director of Data Processing

#### CRIMINAL JUSTICE ADVISORY COUNCIL

Chief, Kingston Police Department  
Chief, New Paltz Police Department  
Chief, Saugerties Police Department  
Guidance Couns., Kingston High School  
Representative, NY State Police  
\*Representative, UC Guidance Association  
Sheriff, Ulster County  
Superintendent, East. NY Corr. Facility  
Superintendent, Walkkill Corr. Facility  
\*Superintendent, Schwangunk Corr. Facility  
Superintendent, Woodbourne Corr. Facility

#### DEVELOPMENT CENTER FOR BUSINESS ADVISORY COUNCIL

none to serve on council due to position

#### ELECTRICAL TECHNOLOGY ADVISORY COUNCIL

Gen. Manager, Thin Film Div. Nat. Micronetics  
Manager, products Engineering, EG&G Rotron  
President, MTS Computer Services  
Project Manager, IBM  
\*Representative, UC Guidance Association

#### ENGINEERING SCIENCE ADVISORY COUNCIL

Admissions/Transfer Couns., SUNY, New Paltz  
\*Asst. V.P.-Engineering, Central Hudson  
Guidance Couns. Kingston High School,  
\*Manager of Education, IBM  
\*Manager of Product Assurance, IBM  
Manager of Research & Development, Ireco

#### ENVIRONMENTAL CONTROL/HAZARDOUS WASTE ADVISORY COUNCIL

Analyst, NYS Envir. Cons. Commission  
Dir./Div. Train. & Dev., NYS Dept. Envir. Cons.  
Director, Envir. Lab/Dutchess Co. Health Dept.



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### **POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)**

Dir. Envir. Management, NYS Office/Parks & Rec.  
Director, U.C. Planning Board  
Env. Coord., Indust. Waste, Central Hudson  
\*Representative, UC Guidance Association

#### HEALTH CARE ADVISORY COUNCIL(Nursing)

Chair, Dept. Nursing SUNY New Paltz  
Coord. Nursing Hudson River Psych. Center  
Coord. Practical Nurse Program BOCES  
Guidance Couns. Saugerties High School  
Director/Nursing, Benedictine Hospital  
Director/Nursing, Ellenville Community Hospital  
Director/Nursing, Kingston Hospital  
Director/Nursing, Margaretville Hospital  
Director/Nursing, Northern Dutchess Hospital  
Director/Nursing, U.C. Infirmary  
Director/Patient Services, U.C. Health Dept.  
\*Representative, UC Guidance Association

#### INDUSTRIAL TECHNOLOGY ADVISORY COUNCIL

Advisory Engineer, IBM  
Dist. Supt. BOCES  
Manager, System Mechanics, IBM  
Manager, Quality Control, EE&G Rotron  
Operations Manager, Huck Mfg. Co.  
\*Representative, UC Guidance Association  
Supervisor, Ind. Arts Kingston High School  
Vice-President, Graphic Techniques

#### PROFESSIONAL GARDENING PROGRAM ADVISORY COUNCIL

Director/Occupational Studies, BOCES  
Guidance Couns., Marlboro Central School  
Guidance Couns., Onteora Central School  
Guidance Couns., Wallkill Central School  
Horticulture Ext. Agent, Dutchess County  
Horticulture Ext. Agent, Ulster County  
Owner, Adams Fairacre Farms  
Owner, Country View Gardens  
Owner, Grumberg's Gardening  
Owner, Valley Gardens



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### POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

#### PUBLIC RELATIONS ADVISORY COUNCIL

none to serve on council due to position

#### RECREATION LEADERSHIP ADVISORY COUNCIL

- \*Activities Director, Mohonk Mountain House
- \*Exec. Director, Kingston Boys' Club
- Exec. Director, Kingston YMCA
- Rec. Dir., Kingston Dept. Recreation/Parks
- \*Rec. Supervisor, Walkkill Corr. Facility
- Rep. Dept./Health & Phys. Ed., SUNY/New Paltz
- \*Representative, UC Guidance Association
- \*Therapeutic Recreation Specialist/UC Assoc. Retarded Citizens

#### RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) ADVISORY COUNCIL

- Director/Friend, Tutor Program
- Director/Social Security Adm. office
- Dir. Volunteers, Benedictine Hospital
- Director/Volunteers, Kingston Hospital
- Director, UC office for the Aging
- Dist. Rep./Sen. Charles Cook
- Legislator, U.C.
- President, UC Senior Citizens
- Representative/SCORE

#### SPECIAL SERVICES OFFICE ADVISORY COUNCIL

- Exec. Dir./Resource Center/Accessible Living
- Exec. Director/Gateway Industries
- Rep./Office of Vocational Rehabilitation
- Rep./UC Department of Mental Health
- Rep./UC Department of Social Services
- \*Representative, UC Guidance Association
- Supt. Rondout Valley Central Schools

#### VOCATIONAL EDUCATION ADVISORY COUNCIL

- \*Director, Children's Rehabilitation Center
- President, Int. Brotherhood Elec. Workers

\*Indicates person holding this position is not already on the council.

Adopted March 17, 1987 (87-3-30)



## SUNY Ulster Board Policy Manual

Policy Section	
<b>5.5</b>	<b>AMENDMENT TO RESOLUTION #02-8-211 CHANGE IN GENERAL EDUCATION POLICY – A.A. AND A.S. DEGREES</b>

Approval Date: August 2002

WHEREAS, the Board of Trustees approved Resolution #02-8-211 in August 2002 adopting SUNY's policy for General Education requirements for both the A.A. and A.S. transfer degrees, and

WHEREAS, students were required to complete 30 credit hours of General Education Requirements in 10 different categories, and

WHEREAS, the State University of New York is changing its General Education requirements for students to complete 30 credit hours in 7 of the 10 different categories, including the required categories of Communication and Mathematics, and

WHEREAS at the March 30 meeting of the Academic Senate the proposal was overwhelmingly accepted by the College's Faculty at large, and

WHEREAS, the Dean of Academic Affairs recommends, and the President concurs, and

WHEREAS, the Personnel, and Educational Programs and Services Committees have met and concur, now, therefore, be it

RESOLVED, that the Board of Trustees hereby adopt SUNY's updated General Education requirements as follows:

### **SUNY Ulster General Education Graduation Requirements for Transfer Programs**

The State University of New York requires students at institutions offering the baccalaureate degree, as a condition of graduation, to complete 30 credit hours of General Education courses selected from 10 categories. Included are required categories Mathematics and Basic Communication, and at least three credits in at minimum of five of eight academic areas - Natural Science, Social Science, American History, Western Civilization, Other World Civilizations, Humanities, the Arts and Foreign Languages. Students must also demonstrate competency in the areas of critical thinking and information management.

AT SUNY Ulster, students in the Associate of Arts and Associate of Science degree programs



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must complete 21 of the required 30 credits as a condition of graduation. Students must complete a minimum of five categories, including the required mathematics and basic communications categories, and can select a maximum of two courses from any category.

Adopted August 2002 (02-8-211)  
Amended April 12, 2011 (11-4-59)