HEALTH OCCUPATIONS & HUMAN SERVICES

PRACTICING DENTAL ASSISTANT – PATHWAY II
Are you currently employed in a dental office and need to meet NYS educational eligibility requirements for licensure? This program has been designed especially for you. Students are taught through lecture and skills demonstration on the finer points of sitting chair side to your dental professional. A total of 19 subject areas are discussed in a peer review atmosphere, with proctored exams provided weekly. Topics reviewed are: Intro to Dentistry, Dental Material, Instruments, Oral Hygiene, Oral Surgery, Orthodontia, Radiology and more. Program prerequisites: current employment in a dental office and proof of high school or HSE-TASC™ diploma. Self-purchase of required textbook Modern Dental Assisting.

For more information and to register prior to January 24, call 845-331-5050, ext. 2209
HM104-1819CT T/R 1/24 6:30-8:30pm CT $1,259

RETURN TO PRACTICE PN & RN
Are you ready to return to nursing practice? Do you have a current nursing license? If the answer to these questions is yes, you must register for our 60-hour course. This course is designed to facilitate the nurse’s return to clinical practice by providing an opportunity to familiarize and update nursing expertise. The student, with the guidance of a nursing instructor, will receive instruction using simulated patient care manikins, computer assisted programs, nursing laboratory instruction and participation in an on-site clinical experience in a health care setting within the community. Requirements: current nursing license, a completed physical exam, nursing uniform. Call 845-331-0902 for enrollment information and to schedule a registration appointment.

MEDICARE 101 COMPLIMENTARY CLASS
Learn about how and when to enroll in Medicare, when you can make changes, and the insurance options available to you. Review and compare Medicare Parts A, B, C and D. Explore and evaluate Original Medicare, Prescription Drug Plans, Medicare Supplemental Insurance and Medicare Advantage Plans. Receive the most up-to-date information and simplify the choices you need to make. This program will help you become more well-informed and confident about what Medicare means for you! Instructor: J. Farnham, MBA, MS, Licensed Agent.
Self-register at www.ulsterboces.org for this free class or by calling 845-331-5050 for personal assistance.
ME101-0321CT R 3/21 6-8pm CT FREE

DIGNITY FOR ALL STUDENTS ACT (DASA) WORKSHOP BLENDED FORMAT
Dignity for All Students Act (The Dignity Act or DASA) Workshop: Six-hour training in Harassment, Bullying, Cyberbullying and Discrimination in Schools: Prevention and Intervention. New York State’s Dignity Act seeks to provide the State’s public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function. School professionals applying for certification or license on or after DECEMBER 31, 2013 are required to complete six clock hours of coursework or training in this area. Ulster BOCES offers the Dignity for All Students Act (Dignity Act) Workshop training in a blended learning format consisting of a three-hour online training and three-hour in-person training. For more information or FAQs, please go to www.ulsterboces.org/6hour.

Instructor: E. Mastro
DASABlended-0212EL T 2/12 4-7:30pm EL $100
DASABlended-0409EL T 4/9 4-7:30pm EL $100
DASABlended-0509CT R 5/9 4-7:30pm CT $100
DASABlended-0611EL T 6/11 4-7:30pm EL $100

MANDATED TEACHER & HEALTH OCCUPATIONS TRAINING
CHILD ABUSE RECOGNITION & MANDATED REPORTER
This open-entry course is designed to meet the requirement for the two-hour certification course as part of Section 413 of the New York Social Services Law.
DCB 1454-01 ONLINE $49

SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION ACT (SAVE)
This open-entry course meets the two-hour certification requirements for school staff as specified in the Safe Schools Against Violence in Education Act.
DCB 2216-01 ONLINE $69
HEALTH OCCUPATIONS & HUMAN SERVICES

THE SCHOOL OF PRACTICAL NURSING
NURSING: A CAREER FOR LIFE!
The Practical Nursing (PN) program encompasses 1200 hours of classroom and clinical instruction. Graduates are prepared to take the National Council Licensure Exam (NCLEX). Ulster BOCES is committed to providing excellent, competitively priced education on a convenient schedule. Eligible for VA Educational Benefits.

Accredited by the New York State Office of the Professions.
HEGIS: 5209.20
Program Code: US03202800
CIP Code: 51.1613

ADMISSION REQUIREMENTS
• High School Diploma, HSE-TASC™ or Foreign Credential U.S. equivalency.
• Submission of a complete PN application, driver’s license and social security card with a $250 non-refundable application/testing fee.
• Successful completion of admission exam.
• Completion of web-based Financial Aid Information Session and FAFSA.
• Successful completion of the interview process with payment of the $300 Deposit of Intent, of which $100 is non-refundable.
• A criminal background check is required prior to admission and a drug screen is required prior to clinical.

PRACTICAL NURSING
For more information about our graduation rates, the median debt of students who completed the programs, and other important information please visit our website at https://bit.ly/2GdVCMm

CLASS & CLINICAL HOURS
FULL TIME DAY PROGRAM
Monday through Friday 8:30am-2pm • Clinical 8am-2pm

ESTIMATED ADDITIONAL EXPENSES
Physical Exam (up to) $400
Uniform & Shoes (up to) $250
CPR $89
Drug Screen $75
Background Check (up to) $120
Transportation / Parking Variable

TUITION & ANTICIPATED EXPENSES
2019-2020 School Year
Tuition $14,493
(books, supplies, state board fees included)
Application / Testing Fee $250 (non-refundable)
Deposit of Intent $300 ($100 non-refundable)
Start Date Sept. 6 (anticipated)

COURSE LOCATION
ADULT EDUCATION AT LAKE KATRINE
727 Grant Avenue • Lake Katrine, NY 12449
Phone: 845-331-0902 • 845-382-1281

MANDATORY ORIENTATION / MEDICAL TERMINOLOGY CLASS
M-F 8/19-23 8:30am-2pm Port Ewen

DISCLAIMER: Referenced statistical data may become outdated upon publication.

NOW ACCEPTING 2019 APPLICATIONS
HEALTH OCCUPATIONS & HUMAN SERVICES

SURGICAL TECHNOLOGIST
(Nationally Accredited Program)
Ulster BOCES is opening the doors to the Operating Room for you! This intense 970-hour, 10-month program prepares you to assist surgeons in the O.R. PRE, INTRA AND POST SURGERY. The Surgical Technologist is an allied health professional who works closely with surgeons, anesthesiologists, registered nurses and other surgical personnel delivering patient care and assuming appropriate responsibilities during all aspects of a surgical procedure. Eligible for VA Educational Benefits.

ADMISSION REQUIREMENTS
• High School Diploma, HSE-TASC™ or Foreign Credential U.S. equivalency.
• Submission of complete ST application with references, driver’s license and social security card; & non-refundable $250 application/testing fee.
• Successful completion of admission examination.
• Completion of web-based Financial Aid Information Session and FAFSA.
• Successful completion of the interview process with payment of the $300 Deposit of Intent, of which $100 is non-refundable.
• A criminal background check is required prior to admission and a drug screen is required prior to clinical.

SURGICAL TECHNOLOGIST
For more information about our graduation rates, the median debt of students who completed the programs, and other important information please visit our website at https://bit.ly/2GdVCMm

CLASS & CLINICAL HOURS

<table>
<thead>
<tr>
<th>Class</th>
<th>M-R, 8:30am-3pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical(s)</td>
<td>M-R, 7am-2:30pm</td>
</tr>
<tr>
<td>Surgical Rotation</td>
<td>Minimum of 120-Case Clinical Rotation</td>
</tr>
</tbody>
</table>

2019-2020 School Year
Start Date: September 6 (anticipated)
Enrollment Capacity 22

ESTIMATED ADDITIONAL EXPENSES

Physical Exam (up to) $400
Uniform and Shoes (up to) $350
CPR $89
Drug Screen $75
Background Check (up to) $120
Certification Exam Included
Transportation/Parking Variable

TUITION & ANTICIPATED EXPENSES

Tuition (Books and exam fees included) $12,875
Application / Testing Fee $250 (non-refundable)
Deposit of Intent $300 ($100 non-refundable)

Students successfully completing the program must sit for the National Board of Surgical Technology and Surgical Assisting Certification Exam. 17-18 Pass Rate: 89%

Commission on Accreditation of Allied Health Education Programs (CAAHEP)
25400 U.S. Highway 19 North, Suite 158 • Clearwater, FL 33763
727-210-2350 • 727-210-2354 – FAX • www.caahep.org

National Board of Surgical Technology and Surgical Assisting (NBSTSA)
6 W. Dry Creek Circle, Ste. 100 • Littleton, CO 80120
800-707-0057 • 303-325-2536 – FAX • www.nbstsa.org

Accreditation Review Council on Education in Surgical Technology & Surgical Assisting (ARC / STSA)
6 W. Dry Creek Circle, Ste. 100 • Littleton, CO 80120
303-694-9262 • 303-741-3655 – FAX • info@arcssta.org

DISCLAIMER: Referenced statistical data may become outdated upon publication.
Students are trained in many aspects of providing service with emphasis on developing good patient care. After successfully completing this 125-hour course and passing the NYS Department of Health Certification Exam, students are qualified for work in longterm care facilities, hospitals, or home care agencies. A physical exam is required prior to starting the program. No previous experience is necessary. Clinical training will occur at a local health care facility in Kingston. Approved for the Training of Veterans. Call 845-331-0902 for an admission appointment and to register. Tuition is $1,625, plus required clinical uniform, physical exam and NYS DOH Certification exam fee. Student payment plans are available and negotiated during an admissions appointment.

In addition to personalized instructor and support, students will receive ebooks, a transcription foot pedal, an AHDI membership, and a voucher to take the CMAA exam after course completion. Students have 12 months to complete this program.

This 90-hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom work includes terminology, anatomy and physiology; blood collection procedures and blood collection; specimen handling; practice; and training in skills and techniques to perform venipunctures. Exam fee is $115.

Students who complete this program earn an Associate in Applied Science degree as well as the certificate in Direct Support Practice. The program is sufficiently comprehensive to qualify graduates for a variety of entry-level positions in public and private sector human service agencies. Depending on personal interests and career plans, students in this program may elect specialized courses and supervised field work in the areas of family and children’s services, developmental disabilities, mental health treatment, crisis intervention, and gerontology.

Medically accurate and thorough documentation is necessary for effective and efficient patient care. Students will become familiar with all aspects related to documentation including data entry, insurance billing, office management, and medical terminology. Students will become familiar with all aspects related to documentation including data entry, insurance billing, office management, and medical terminology.

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**INFORMATION SESSION FOR THESE MEDICAL COURSES**

Registration is required.

**MEDICAL ADMINISTRATIVE ASSISTANT WITH ELECTRONIC HEALTH RECORDS (EHR)**

Approved by the National Healthcareer Association, this six month, 200 hour program is designed to prepare students to earn the Certified Medical Administrative Assistant (CMAA) credential. Students learn Microsoft Word and Excel, healthcare documentation and reimbursement, medical terminology, basic anatomy, and medical office management skills. Students receive ebooks and a voucher to take the CMAA exam after course completion. Students have 6 months to complete this program.

**PHLEBOTOMY TECHNICIAN PROGRAM**

This 90-hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom work includes terminology, anatomy and physiology; blood collection procedures and blood collection; specimen handling; practice; and training in skills and techniques to perform venipunctures. Exam fee is $115.

**MEDICAL OFFICE MANAGER**

This program prepares students to earn the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials after graduation. Students learn Microsoft Office basics, healthcare documentation and reimbursement, practice finances, patient billing, office procedures, and special considerations like ICD-10 and X12 5010. Students also gain hands-on experience with government-certified ezEMRx EHR software to minimize on-the-job training. In addition to personalized instructor and graduate support, students receive ebooks and two certification exam vouchers. Students have 12 months to complete this program.

**MEDICAL TRANSCRIPTION EDITOR**

Approved by the Association for Healthcare Documentation Integrity (AHDI), the Medical Transcription Editor program prepares students for medical transcription and editing careers. Topics studied include documentation, biomedical sciences, and editing theory. Enrollment includes ebooks, a transcription foot pedal, an AHDI membership, and a voucher to take the RHDS exam.

**DIRECT SUPPORT PRACTICE CERTIFICATE**

18 credits

The Direct Care Practice Certificate Program trains practitioners to provide direct service and support to individuals, families and groups in the community. In this 18 credit program, students learn multiple roles of direct care workers in public and private sectors. Includes academic courses and a practicum. The program incorporates skill standards established on a nationwide basis through the Community Support Skills Standards Project, thereby ensuring consistency in direct care service.

**HUMAN SERVICES A.A.S.**

64 credits

Students who complete this program earn an Associate in Applied Science degree as well as the certificate in Direct Support Practice. The program is sufficiently comprehensive to qualify graduates for a variety of entry-level positions in public and private sector human service agencies. Depending on personal interests and career plans, students in this program may elect specialized courses and supervised field work in the areas of family and children’s services, developmental disabilities, mental health treatment, crisis intervention, and gerontology.

**MEDICAL TRANSCRIPTION EDITOR**

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**TOTAL COSTS INCLUDES:**

- Tuition and fees
- Government-certified ezEMRx EHR software to minimize on-the-job training
- Enrollment includes ebooks, a transcription foot pedal, an AHDI membership, and a voucher to take the RHDS exam

*Price includes textbook and 40-hour externship. Students must complete an externship. Students will be required to have a resume, availability convenient to your placement, (you may have to drive 30 minutes to your externship) a signed waiver and a Health Release Form. You will also need proof of immunizations.*
HEALTH OCCUPATIONS & HUMAN SERVICES
CREDENTIALED ALCOHOLISM & SUBSTANCE ABUSE COUNSELOR (CASAC)

CREDENTIALED ALCOHOLISM & SUBSTANCE ABUSE COUNSELOR
These flexible training programs provide individuals seeking the Credentialed Alcoholism and Substance Abuse Counselor (CASAC) designation the 350 educational hours required by the New York State Office of Alcoholism and Substance Abuse Services (NYS OASAS) to take the first step in being a fully credentialed substance abuse counselor.

SECTION I:
BASIC KNOWLEDGE OF ALCOHOLISM & SUBSTANCE ABUSE $680
Introduces students to the issues related to alcohol and substance abuse, including the role of the professional. Provides a knowledge base regarding the models and theories of addictions and other chemical abuse. (Fulfills 85 hours in Section I)
DCB 1037-01 T-R 2/26-4/4 8:30am-3pm KSU
No class 3/12 - 14

SECTION II:
ALCOHOLISM & SUBSTANCE ABUSE COUNSELING $1,200
Provides an in-depth understanding of the theories and practice of individual, family and group counseling of substance use disorders. Learn to recognize substance use disorders using the DSM-V and identify risk factors for prevention and relapse. Cultivate techniques that enhance cultural competence and the principles of group and family counseling with individuals that have substance use disorders. You will be introduced to the use of addiction medications for individuals with co-occurring disorders, for the suppression of withdrawal, and to relieve cravings. (Fulfills 200 hours in Section II)
DCB 1038-32 T-R 4/9-6/4 8:30am-3pm KSU

SECTION III:
ASSESSMENT; CLINIC EVALUATION; TREATMENT PLANNING; CASE MANAGEMENT; PATIENT, FAMILY & COMMUNITY EDUCATION $560
Examines the basic concepts relevant to understanding the process of Clinical Assessment/Evaluation and Treatment for addictive behaviors. Offers an introduction to case management, treatment planning, goal setting with measurable objectives, time frames; activities, evaluation, relapse-prevention, and discharge planning as well as introducing prevention and family education. (Fulfills 70 hours in Section III)
AM: DCB 1039-32 T-R 6/5-7/2 8:30am-3pm KSU
PM: DCB 1039-30 M/W 5/20-7/17 5-9pm KSU
Tues. Session 5/28 • No class 5/27

SECTION IV:
PROFESSIONAL ETHICAL RESPONSIBILITIES $360
Addresses Ethical Responsibilities for counseling professionals by presenting an overview of ethical thought, principles, and decision making. Content also addresses confidentiality, the Health Insurance Portability and Accountability Act (HIPAA), the OASAS requirement of two hours of Mandated Reporter training, and Counselor Wellness. (Fulfills 45 hours in Section IV)
AM: DCB 1040-32 T-R 7/3-23 8:30am-3pm KSU
No class 7/4
PM: DCB 1040-30 M/W 7/22-8/28 5-9pm KSU

CASAC INFORMATION SESSION
For those interested in becoming an addictions counselor or for professionals who wish to respecialize in addiction counseling, this session will address the training, education and competencies needed.

DID YOU KNOW?
Credentialed CASACs who apply to and matriculate at SUNY Empire can receive 32 credits towards their academic program.
CASAC-T holders who apply to and matriculate at SUNY Empire can receive 16 credits towards their academic program. Do you have coursework or a degree in a human services related field? Talk to Program Coordinator about the OASAS process for assessing academic coursework that can be applied towards CASAC hours.
Individuals who have completed a masters in a major that would lead to state education department licensure in one of the following five disciplines: social work; mental health counseling; marriage and family therapy; psychotherapy; or creative arts therapy are only required by OASAS to complete the 85 hours of Section I.

COORDINATOR:
Marie Kropp • kroppm@sunyulster.edu • 845-802-7188

Call or email to learn more about payment options.
PROFESSIONAL EDUCATION

CERTIFIED PERSONAL TRAINER COURSE INFORMATION SESSION
Join us and meet our outstanding instructor to learn exactly what the Fitness Industry has to offer you and your career goals. This 1-hour information session will share everything from financial aid, textbook, online supplemental tools and more!
Go from a fitness enthusiast to a fitness leader in your community. Sign up today for our FREE orientation while seats are still available. Registration is required.
DCB 2181-01 W 1/16 5:30-6:30pm KSU FREE

PERSONAL TRAINER ONLINE WEBINAR
Want to learn more about the Personal Trainer Certification Course? Join a live webinar and talk with a veteran instructor about the course and industry. Cannot make the date and time? Register anyway and we will send you a recording once it is complete.
REGISTER FOR: LIVE YOUR PASSION, BECOME A PERSONAL TRAINER!
W 2/6 2pm http://tinyurl.com/orientation-feb19
W 3/6 2pm http://tinyurl.com/orientation-march19

CERTIFIED PERSONAL TRAINER
The W.I.T.S. Certified Personal Trainer is NCCA Accredited.
Get all the important information needed to start an exciting successful fitness career and become a Certified Personal Trainer. This personal trainer course is a great way to prepare and become a successful in the field you love. W.I.T.S. has an option to complete an employer internship that can assist you in getting a job! This challenging course is for candidates wanting online instruction with in-depth, hands-on practical labs to master the career skills and knowledge. This hybrid version is where the lectures are online and the labs are still offered LIVE so you can master the skills. The 15 hours of online instruction includes key topics like biomechanics, exercise physiology, fitness testing, equipment usage and health assessments to game plan a solid program for your client. The best part is the 15 hours of hands-on practical training labs with role playing drills on assessing clients, programming, performing proper exercises, presentation skills and more. Included in this course is a complete 200 page color student workbook, supplemental tools and more!
Do people compliment you on your voice? Have you ever thought about using it to make money? This class will introduce you to the growing field of voice over, where you can get paid to record everything from audio books and cartoons to documentaries, commercials, and more. You will learn what the pros look for, how to prepare, and where to find work in your region. You will also hear samples from working voice professionals, and have the opportunity to read a short, professional script under the direction of our instructor. This class is a fun, realistic presentation, and a great way to learn about the business of voice acting. Attendance is limited to ensure a quality class experience, so sign up today.
For more information visit: www.voicecoaches.com/gptt

CREATIVE ARTS THERAPY CERTIFICATE
The Creative Arts Therapy Certificate Program is a 75-hour training designed for licensed mental health, social service, human services, and educational practitioners interested in professional development in creative arts therapy. The program offers a systematic approach to the design and facilitation of expressive arts methods and their utilization within the context of these multiple helping professions.
All session will meet at the Creative Art Therapy Studio, located at 635 Broadway, 2nd Floor, Ste 220, Kingston, NY
Instructor: L. Barbera, PhD, Licensed Creative Arts Therapist.
INFORMATION SESSION
HM118-G012CT S 1/12 9am-12:00pm CAT $60
HM118-G029CT S 2/9 9am-3:00pm CAT $120
HM118-G030CT S 3/9 9am-3:00pm CAT $120
HM118-G041CT S 4/13 9am-3:00pm CAT $120
HM118-G050CT S 5/4 9am-3:00pm CAT $120
HM118-G060CT S 6/1 9am-3:00pm CAT $120
HM118-G071CT S 7/13 9am-3:00pm CAT $120
HM118-G081CT S 8/17 9am-3:00pm CAT $120
HM118-G091CT S 9/14 9am-3:00pm CAT $120
HM118-G100CT S 10/5 9am-3:00pm CAT $120
HM118-G110CT S 11/2 9am-3:00pm CAT $120
HM118-G120CT S 12/7 9am-3:00pm CAT $120
HM118-G011CT S 1/11 9am-3:00pm CAT $120

NEW!
CU’s are now available to Social Workers and Licensed Mental Health Professionals upon completion of 60 program hours beginning 03/09/19 and ending 03/07/20.