

THE SENIOR COMPUTER LEARNING CENTER (SCLC)

COMPUTER COURSES PRIMARILY FOR STUDENTS OVER 50

Kingston Center of SUNY Ulster • 94 Mary's Ave. Kingston, NY 12401

www.kingstonclc.com • kingstonclc@gmail.com • visit our Facebook page: Senior Computer Learning Center

YOUR FIRST COMPUTER COURSE (BASIC SKILLS)

Are you afraid to touch a computer? This is the perfect course for those who have no computer experience. Learn how to use the mouse, become familiar with the keyboard and enter the Internet. Your computer phobias will be addressed during this course. This is a beginners' course. 4 Weeks

M 9/9-30 9-11am \$50



INTRODUCTION TO COMPUTERS

Get introduced to MS Windows operating system, PC hardware components, file and folder management, Word processing application, basic Excel spreadsheets, construct Word tables and print envelopes and labels from an external data source. Prerequisite: Your First Computer Course (Basic Skills). 5 Weeks

F 9/13-10/18 9:30-11:30am \$60
 F 11/8-12/20 9:30-11:30am \$60
 F 1/10-2/14 9:30-11:30am \$60

PICASA (IN DETAIL) COURSE

Use a free program (Picasa) to edit, enhance, e-mail and manage your digital photographs. Prerequisite: Basic computer use or instructor approval. 4 Weeks

T 11/5-11/26 9:30-11:30am \$50

DIGITAL PHOTOGRAPHY

Learn how to use your camera's many settings to take better pictures, how to transfer those pictures into a computer and then experience some of the free tools available for editing, printing and managing your pictures. Prerequisite: Basic computer use or instructor approval. 4 Weeks

T 1/7-1/28 9:30-11:30am \$50

ONE DAY WORKSHOPS A basic knowledge of computers is required for all workshops.

SAVING & ORGANIZING FILES

T 9/17 9:30-11:30am \$20

EMAIL

T 9/24 9:30-11:30am \$20

EMAIL CONTACTS

T 10/1 9:30-11:30am \$20

SPREADSHEETS

F 9/27 9:30-11:30am \$20

F 11/22 9:30-11:30am \$20

F 1/24 9:30-11:30am \$20

INTRO TO IPAD - LEVEL I

W 9/25 9am-noon \$20

W 1/29 9am-noon \$20

ADVANCED IPAD - LEVEL II

W 10/9 9am-noon \$20

W 2/12 9am-noon \$20

INTRO TO IPHONE - LEVEL I

W 9/18 9am-noon \$20

W 1/22 9am-noon \$20

ADVANCED IPHONE - LEVEL II

W 10/2 9am-noon \$20

W 2/5 9am-noon \$20

CELLPHONE PHOTOGRAPHY

T 12/17 9:30-11:30am \$20

TABLES / CLIPART

F 10/4 9:30-11:30am \$20

F 12/6 9:30-11:30am \$20

F 1/31 9:30-11:30am \$20

MAIL MERGE

F 10/11 9:30-11:30am \$20

F 12/13 9:30-11:30am \$20

F 2/7 9:30-11:30am \$20

WINDOWS 10-1 & 2

T 9/10 9am-3pm \$30

T 11/6 9am-3pm \$30

WINDOWS 10-3

W 9/11 9am-3pm \$30

W 11/6 9am-3pm \$30

WINDOWS 10-4

R 9/12 9am-3pm \$30

R 11/7 9am-3pm \$30

INTRO TO FACEBOOK

W 10/16 9am-3pm \$30

WINDOWS 10 iCloud

R 9/19 9am-3pm \$30

T 11/12 9am-3pm \$30

W 12/18 9am-3pm \$30

GOOGLE PHOTOS

T 10/29 9:30-11:30am \$20

GOOGLE DRIVE

T 12/3 9:30-11:30am \$20

WINDOWS 10 SECURITY & PRIVACY

T 9/24 9am-noon \$20

WINDOWS 10 PHOTO EDITOR

T 10/15 9:30-11:30am \$20

WINDOWS 10 Q&A

T 10/8 9am-noon N/C

T 12/10 9am-noon N/C

INTRO TO EXCEL

R 10/10 9am-3pm \$30

R 12/12 9am-3pm \$30

FOR MORE INFORMATION OR TO REGISTER BY PHONE CALL 845-339-0046

OFFICE HOURS ARE TUESDAYS • WEDNESDAYS • THURSDAYS • 10am - 12 NOON • 1 - 3pm