

2007-2008
SPECIAL CONDITION APPLICATION
FOR DEPENDENT STUDENTS

The Financial Aid Office realizes that after filing your Free Application for Federal Student Aid (FAFSA) you or your family may experience a change in your financial situation. This form provides you with an opportunity to request special consideration of these circumstances. The Financial Aid Office will not accept and will return any forms that are incomplete or unsigned. The required documentation should also be attached to this form to facilitate processing.

INSTRUCTIONS: This document is to be completed by the student as a result of having experienced an extreme reduction in income from the year 2006 to 2007. Please review all of the special conditions and check the condition that applies to you. Do not complete this form if you do not meet at least **ONE** of these conditions.

COMPLETE BOTH PARTS I AND II

Part I.

1. _____ Your parent(s) worked full-time in 2006 but are not working full time now. Write in the number of weeks in 2006 that your parents worked full-time and number of hours per week that you parents worked during this time.

weeks worked in 2006 _____ # hours worked per week _____.

DOCUMENTATION REQUIRED: Letter from employer stating termination date, letter of 2006 unemployment benefits received, 2006 W-2's and tax returns, and other 2006 income information.

2. _____ Your parent(s), who earned income in 2006 has lost his/her job for at least 10 weeks in 2007. Write in only the number of weeks in 2007 that your parent(s) was out of work. This must be at least 10 weeks.

_____ weeks out of work in 2007.

DOCUMENTATION REQUIRED: Letter from employer indicating termination date and 2007 earnings to date (W-2, tax return).

3. _____ Your parents earned money in 2006, but have been unable (for at least 10 weeks) in 2007 to earn money in the usual way. This must be the result of either a disability or a natural disaster that happened in 2006 or 2007. Write in only the number of weeks in 2007 that your parents have been unable to earn money in the usual way. This must be at least 10 weeks.

weeks unable to work in 2006 _____ date last employed _____.

DOCUMENTATION REQUIRED: Copy of disability claim form **AND** employer statement (or W-2's) of 2007 earnings to date.

4. _____ Your parents received unemployment compensation or some other income or benefit in 2006, but have completely lost that income or benefit for a least 10 weeks in 2007. Income and benefits may include Social Security benefits, Supplemental Security income, child support, etc. (Not including Veteran benefits financial aid). Write in the number of weeks in 2007 that you or your spouse has received the income or benefit. This must be at least 10 weeks.
_____ # of weeks.

DOCUMENTATION REQUIRED: Copy of termination notice of income or benefits received in 2006.

5. _____ Your parents have already applied for Federal student aid and since that time they have become widowed, separated, or divorced. Write in the date that they became widowed, separated or divorced:

DOCUMENTATION REQUIRED: Copy of signed divorce decree, separation papers or death certificate.

6. _____ Your parent(s) have been designated as a dislocated worker (must be within last 6 months) by NYS Job Services.

DOCUMENTATION REQUIRED: Copy of dislocated worker certification.

PART II

INSTRUCTIONS: Evaluate the total income that your parents have received in 2007. Attach copies of W-2's, Federal tax return, pay stubs, and other untaxed income.

Mothers Wages	\$ _____
Fathers Wages	\$ _____
Estimated Income Tax Paid	\$ _____
Untaxed Income	\$ _____

Include FAFSA worksheets A and B using 2007 income information.

Business Income \$ _____

CERTIFICATION STATEMENT: The information provided on this form is true and complete to the best of my (our) knowledge. I/We agree to provide documentation of the income information and circumstances given on this form.

Student Signature Date

Parent Signature Date

Print Name

Print Name