<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3 10am- Using an array of images, videos in your course</td>
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<td>7</td>
<td>1pm- Record a lecture, do a webinar and learn about Elluminate.</td>
<td>9 10am- Google docs &amp; Wikis ! Create an online place where students upload and refer to content 2pm- Set up for the semester</td>
<td>10 1pm- Record a webinar or a concept 2pm- Set up rubrics for you and your Students</td>
<td>11 1pm- Set up rubrics for you and your Students 2pm- Quizzes, Grades and Turnitin</td>
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<td>14</td>
<td>15pm- Increase student participation with Clickers 15 Presidents Day</td>
<td>16 Faculty Development Day</td>
<td>17 School begins</td>
<td>18 2pm- Set up for the semester</td>
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<td>21</td>
<td>22 Martin Luther King day OFF 22 10am- Set up for the semester</td>
<td>23 1pm- Set up for the semester</td>
<td>24 2:30pm- WHAT do you know series: Withdraw for cause or Fail? LDOA?</td>
<td>25</td>
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<td>28</td>
<td>29</td>
<td>30 1pm- Proctor U 31 Quizzes, Gradebook &amp; Turnitin</td>
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**Record a concept or your lecture**
Lecture capture, webinar tools and Elluminate options; Voicethread, Power Point with audio, LiveScribe and Jing. Be hands on with the process of how to record with these various tools.

**Set up for the semester**
Upload your syllabus to the portal. Find student information. Early Alert & LAST DAY OF ATTENDANCE. Add a link to a video in ANGEL. Recommended to all users on all levels. Let the Portal and ANGEL work for you!

**Adjunct Jumpstart**
Set up for the semester AND Learn the ins and outs of withdrawal for cause, W vs. F, Last Dates of Attendance and other classroom based administrative tasks.

**Quizzes, Gradebook & Turnitin**
Set up quizzes, tests, Turnitin and so much more. Also, download attendance for Registrar’s office.

January 2013
Join us in Burroughs 119
Record a lecture, or do a webinar using the same tool
This web-conferencing tool can be used to hold classes
and meetings remotely...think snow days...
This tool is in your courses in ANGEL
You can record your lecture with this tool and the folks
who miss being there can watch at a more convenient time in
ANGEL.

Set up rubrics for you and your Students
A Rubric is a tool that lists evaluation criteria for an assignment.
Rubrics can help students organize their efforts to meet the
requirements of an assignment. You can use Rubrics to explain
your evaluations to students.

Clickers in the Classroom
A tool used in the classroom to allow all students to participate
without being too timid to answer a question. Clickers are a great
tool to develop a community of learning and foster group work.

Proctor U
A live online proctoring service that allows you to make sure the
students who are taking your course are the ones taking your
exams.

WHAT do you know series: Withdraw vs. Fail? LDOA?
Learn the ins and outs of withdrawal for cause, withdrawal vs. fail,
Last Dates of Attendance and other classroom based
administrative tasks.

January Workshops 2013

Join us in Burroughs 119
RSVP 845-687-5295 !
windleh@sunyulster.edu

- Mp3 Audio-Recorders
- Headphones with mics

Equipment available for you to use in the classroom or for research

Computer microphones
• Still camera
• Video Cameras

Web Cameras
Memory card reader
Flash Drive reader

Flash Drives
Live Scribe Pen
Motorola Xoom Tablet
Record a lecture
Lecture capture, webinar tools and Elluminate options; Voicethread, Power Point with audio, LiveScribe and Jing. Be hands on with the process of how to record with these various tools.

Setting up for the semester
Refresh your memory, learn the basics of ANGEL. Recommended to all users on all levels. Upload your syllabus, share videos, links, files, and create a quiz and discussion. Let ANGEL work for you!

Quizzes, Gradebook and Turnitin
Set up quizzes, tests, Turnitin and so much more. Also, download attendance for Registrar’s office.

Adjunct Jumpstart
Set up semester, desktop retention, withdrawal vs. fail.