

**Ulster County Community College  
Facilities Use Fee Schedule  
November 15, 2016**

**Application Processing Fee** \$25.00 per Application

**ROOM (Full day, 7hrs)**

Quimby Theatre (performance date, 10 hrs)

Not-For-Profit	\$ 100 hr
For-Profit	\$ 110 hr

Quimby Theatre (rehearsal date, 10 hrs)

Not-For-Profit	\$ 85 hr
For-Profit	\$ 92 hr

Senate Gym \$ 70 hr

Athletic Fields \$ 40 hr

College Lounge \$ 70 hr

Main Campus Dining Hall \$ 70 hr

BUR120 Lecture Hall \$ 50 hr

Lecture KCSU Hall 104 \$ 65 hr

KCSU Regular Classroom (25 seats) \$ 40 hr

Main Campus Large Classroom (>25 seats) \$ 32 hr

Main Campus Regular Classroom (25 seats) \$ 25 hr

Anne Bushnell Conference Room \$ 40 hr

KCSU Small Conference Room \$ 50 hr

Howard St. John Business Seminar Room \$ 65 hr

KCSU Computer Laboratory  
(20 station) \$ 90 hr

Main Campus Computer Laboratory (20 station)	\$ 90 hr
(<20 station)	\$ 60 hr
Computer Laboratory (Open Lab HAS 220) Whole lab	\$ 157 hr

**EQUIPMENT (Full day, 7 hrs)**

VCR or DVD and Monitor	\$ 50
LCD Projector	\$ 100
Tables	
(<5) each additional set of 25	\$ 50
Chairs (<30) each additional set of 25	\$ 50
Sound Equip. (PA System/Micro)	\$ 100
Grand Piano	\$ 250
(Special request only)	

**PERSONNEL**

(Fees in this section are per hour and per person, based off the number of guests that will attend the event. Additional staffing based on the size of the audiences is at the discretion of Community Relations and Facilities, and fees must be paid.)

Public Safety	\$ 30
Grounds Maintenance	\$ 30
Housekeeping	\$ 30
College Nurse	\$ 30
On-Site Supervisor	\$ 30
Table & Chair set up/take down	\$ 30

**\*\*2 technicians are required \*\***

Lighting	\$ 50
(Quimby Theatre/Student Lounge)	
Sound Technician	\$ 50
(Quimby Theatre/Student Lounge)	
Stage Manager	\$ 50
(Quimby)	
Front-of-House Manager	\$ 50
(Quimby)	

\*\*The organization may have the option to provide the positions of stage manager, and a front-of-house manager, at the discretion of Community Relations. The College will require the organization to meet ahead of time to be trained on their roles ahead of the event date.

Community Relations will also decide what other roles will be required based on the needs of the event.\*\*