

SUNY Ulster Board Policy Manual

Policy Section	
5.	ACADEMIC PROGRAM

Policy Section	
5.1	ADOPTION OF CURRICULA

(See Appendix #2)

Policy Section	
5.2	RIGHT TO CANCEL CLASSES RESERVED TO THE COLLEGE

Approval Date: February 5, 1963

WHEREAS, the College Administration has made a close study of the specific course offerings needed during the Fall 1963 academic semester to provide adequate support for the approved curricula of the College, and

WHEREAS, the Curriculum Committee of the Board of Trustees has reviewed a proposed list of course offerings and recommends its approval, now therefore, be it

RESOLVED, that the College reserves the right to cancel any course listed if the enrollment is too small to warrant offering it, and

BE IT FURTHER RESOLVED, that the College will offer such additional courses as seem warranted after further study and analysis of community interests and needs.

Adopted February 5, 1963

Policy Section	
5.3	ACADEMIC SUPPORT

Policy Section	
5.3.1	USE OF LIBRARY BY OTHER SUNY STUDENTS, FACULTY & STAFF

Approval Date: October 22, 1974

WHEREAS the Chancellor of the State University of New York has declared that all State University of New York units will open their libraries for direct circulation privileges to students enrolled in other State University institutions in a concept called Open Access, and

WHEREAS the option of declaring a community college library Open Access lies within the power of the Board of Trustees of Ulster County Community College and

WHEREAS the State Legislature passed, and the Governor signed Assembly Bill 11663-A, which states in part the promulgation of regulations concerning Public Access and use to State University libraries by the residents of the State of New York, now, therefore, be it

RESOLVED that the Board of Trustees of Ulster County Community College does hereby declare the facilities and services of the Macdonald DeWitt Library to be Open Access to any student, faculty or staff member from any other State University unit including community colleges, and be it further

RESOLVED that the Board of Trustees authorize the President to develop and promulgate the necessary and appropriate resolutions to open up use of the Macdonald DeWitt Library to the people of Ulster County.

Adopted October 22, 1974 (74-10-69)

Policy Section	
5.4	ADVISORY COUNCILS

Policy Section	
5.4.1	(RESERVED FOR RESOLUTION ON ADVISORY COUNCILS)

Policy Section	
5.4.2	REVISED PROCEDURE FOR ADDING AND DELETING NAMES TO THE ADVISORY COUNCILS

Approval Date: February 17, 1987

WHEREAS the procedure for processing names of members to be deleted from or added to community advisory councils is cumbersome albeit necessary, and

WHEREAS some effort should be made to simplify the system to provide for review without duplication, and

WHEREAS the President recommends that the procedure be revised and simplified, now, therefore, be it

RESOLVED that the following amendments to the procedure be instituted:

- Since many members of community advisory councils serve by virtue of their positions, a master list of all such appointments by position be determined and approved by the Board of Trustees. Henceforth, replacements filling the same positions will be appointed automatically, with the Board noting rather than approving the individual serving in that capacity.
- In cases where persons serve on councils as private individuals, names will be brought to the Board of Trustees in advance of their appointment, as in the past.

and, be it further

RESOLVED that to facilitate the process, additions and deletions to advisory councils be proposed only two times per year, once in the spring and once in the fall.

Adopted February 17, 1987 (87-2-17)

Policy Section	
5.4.3	IDENTIFICATION OF POSITIONS FOR ADVISORY COUNCILS

Approval Date: March 17, 1987

WHEREAS the Board of Trustees approved Resolution 87-2-17 revising the procedure for adding and deleting names to the Advisory Councils, and

WHEREAS many members of the community advisory councils serve by virtue of their position, it is requested that the Board of Trustees approve the attached master list of positions so that replacements filling the same position will be appointed automatically with the Board of Trustees noting rather than approving the individual serving in that capacity, and

WHEREAS the President is now recommending this list be approved, and

WHEREAS the Personnel/Curriculum and Finance/Facility Committees have reviewed this list, now, therefore, be it

RESOLVED that the Board of Trustees hereby approves the adoption of the attached master list of appointments by position to the Advisory Councils.

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS

ALLIED HEALTH ADVISORY COUNCIL

- Administrator, Benedictine Hospital
- Administrator, Ellenville Hospital
- Administrator, Ulster County Infirmary
- Commissioner of Health of Ulster County
- Exec. Director, TB & RD Catskill Regional Association
- Representative, Kingston Hospital
- Representative, No. Dutchess Hospital
- *Representative, UC Guidance Assoc.

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

ALUMNI ADVISORY COUNCIL

none to serve on council due to position

BUSINESS STUDIES ADVISORY COUNCIL

(Accounting & Secretarial Science)
Director of Guidance, New Paltz High School
Deputy Director, JTPA

BUSINESS STUDIES ADVISORY COUNCIL

(Business Administration, Retailing, Public Ad.)
Business Teacher, New Paltz High School
Chair, Dept. of Bus./Econ. SUNY, New Paltz
Guidance Couns., Kingston High School
President, U.C. Chamber of Commerce

COMMUNICATIONS & MEDIA ARTS ADVISORY COUNCIL

Chair, Dept. Speech Comm., SUNY, New Paltz
Chair, Div. Arts & Letters, Marist College
Editor, THE DAILY FREEMAN
Guidance Counselor., Kingston High School
*Guidance Counselor., Saugerties High School
*News Director, WTZA
Operations Manager, WKNY
President, WGHQ
Representative, Columbia-Greene C.C.
U.C. Director of Public Information

COMMUNITY SERVICE ASSISTANT ADVISORY COUNCIL

*Asst. Dir./Services (MSW), UC Dept. Social Services
*Administrator, Coor. Children's Services
*Coordinator, U.C. Long Term Health Care
*Director, U.C. Mental Health Assoc.
Director, U.C. Mental Health Dept.
*Director, U.C. Head Start

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

Executive Director, Family of Woodstock
*Exec. Director, U.C. Assoc./Retarded Citizens

Guidance Counselor, Kingston High School
*Project Dir., NYS Commission/Quality Care for the Mentally Disabled
Program Director, Children's Rehab. Center
*Representative, UC Guidance Association
Social Worker, U.C. Health-Related Facility

COMPUTER TECHNOLOGY ADVISORY COUNCIL

Data Processing Manager, EG&G Rotron, Inc.
Date Processing Manager, Shrade Cutlery
Director/Computer Services, U.C. BOCES
Director/Data Processing, Benedictine Hospital
Director/Data Processing, Kingston Hospital
Guidance Counselor, Kingston High School

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

Information Systems Tech./Support Supervisor, Central Hudson Gas & Electric Corp.
Manager/Service Programming Education
*Representative, UC Guidance Association
U.C. Director of Data Processing

CRIMINAL JUSTICE ADVISORY COUNCIL

Chief, Kingston Police Department
Chief, New Paltz Police Department
Chief, Saugerties Police Department
Guidance Couns., Kingston High School
Representative, NY State Police
*Representative, UC Guidance Association
Sheriff, Ulster County
Superintendent, East. NY Corr. Facility
Superintendent, Wallkill Corr. Facility
*Superintendent, Schwangunk Corr. Facility
Superintendent, Woodbourne Corr. Facility

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

DEVELOPMENT CENTER FOR BUSINESS ADVISORY COUNCIL

none to serve on council due to position

ELECTRICAL TECHNOLOGY ADVISORY COUNCIL

Gen. Manager, Thin Film Div. Nat. Micronetics
Manager, products Engineering, EG&G Rotron
President, MTS Computer Services
Project Manager, IBM
*Representative, UC Guidance Association

ENGINEERING SCIENCE ADVISORY COUNCIL

Admissions/Transfer Couns., SUNY, New Paltz
*Asst. V.P.-Engineering, Central Hudson
Guidance Couns. Kingston High School,
*Manager of Education, IBM
*Manager of Product Assurance, IBM
Manager of Research & Development, Ireco

ENVIRONMENTAL CONTROL/HAZARDOUS WASTE ADVISORY COUNCIL

Analyst, NYS Envir. Cons. Commission
Dir./Div. Train. & Dev., NYS Dept. Envir. Cons.
Director, Envir. Lab/Dutchess Co. Health Dept.

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

Dir. Envir. Management, NYS Office/Parks & Rec.
Director, U.C. Planning Board
Env. Coord., Indust. Waste, Central Hudson
*Representative, UC Guidance Association

HEALTH CARE ADVISORY COUNCIL(Nursing)

Chair, Dept. Nursing SUNY New Paltz
Coord. Nursing Hudson River Psych. Center
Coord. Practical Nurse Program BOCES

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

Guidance Couns. Saugerties High School

Director/Nursing, Benedictine Hospital

Director/Nursing, Ellenville Community Hospital

Director/Nursing, Kingston Hospital

Director/Nursing, Margaretville Hospital

Director/Nursing, Northern Dutchess Hospital

Director/Nursing, U.C. Infirmary

Director/Patient Services, U.C. Health Dept.

*Representative, UC Guidance Association

INDUSTRIAL TECHNOLOGY ADVISORY COUNCIL

Advisory Engineer, IBM

Dist. Supt. BOCES

Manager, System Mechanics, IBM

Manager, Quality Control, EE&G Rotron

Operations Manager, Huck Mfg. Co.

*Representative, UC Guidance Association

Supervisor, Ind. Arts Kingston High School

Vice-President, Graphic Techniques

PROFESSIONAL GARDENING PROGRAM ADVISORY COUNCIL

Director/Occupational Studies, BOCES

Guidance Couns., Marlboro Central School

Guidance Couns., Onteora Central School

Guidance Couns., Wallkill Central School

Horticulture Ext. Agent, Dutchess County

Horticulture Ext. Agent, Ulster County

Owner, Adams Fairacre Farms

Owner, Country View Gardens

Owner, Grumberg's Gardening

Owner, Valley Gardens

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

PUBLIC RELATIONS ADVISORY COUNCIL

none to serve on council due to position

RECREATION LEADERSHIP ADVISORY COUNCIL

- *Activities Director, Mohonk Mountain House
- *Exec. Director, Kingston Boys' Club
- Exec. Director, Kingston YMCA
- Rec. Dir., Kingston Dept. Recreation/Parks
- *Rec. Supervisor, Wallkill Corr. Facility
- Rep. Dept./Health & Phys. Ed., SUNY/New Paltz
- *Representative, UC Guidance Association
- *Therapeutic Recreation Specialist/UC Assoc. Retarded Citizens

RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) ADVISORY COUNCIL

- Director/Friend, Tutor Program
- Director/Social Security Adm. office
- Dir.Volunteers, Benedictine Hospital
- Director/Volunteers, Kingston Hospital
- Director, UC office for the Aging
- Dist. Rep./Sen. Charles Cook
- Legislator, U.C.
- President, UC Senior Citizens
- Representative/SCORE

SPECIAL SERVICES OFFICE ADVISORY COUNCIL

- Exec. Dir./Resource Center/Accessible Living
- Exec. Director/Gateway Industries
- Rep./Office of Vocational Rehabilitation
- Rep./UC Department of Mental Health
- Rep./UC Department of Social Services
- *Representative, UC Guidance Association
- Supt. Rondout Valley Central Schools

POSITIONS TO BE REPRESENTED ON ADVISORY COUNCILS (continued)

VOCATIONAL EDUCATION ADVISORY COUNCIL

- *Director, Children's Rehabilitation Center

President, Int. Brotherhood Elec. Workers

*Indicates person holding this position is not already on the council.

Adopted March 17, 1987 (87-3-30)

Policy Section	
5.5	AMENDMENT TO RESOLUTION #02-8-211 CHANGE IN GENERAL EDUCATION POLICY – A.A. AND A.S. DEGREES

Approval Date: August 2002

WHEREAS, the Board of Trustees approved Resolution #02-8-211 in August 2002 adopting SUNY’s policy for General Education requirements for both the A.A. and A.S. transfer degrees, and

WHEREAS, students were required to complete 30 credit hours of General Education Requirements in 10 different categories, and

WHEREAS, the State University of New York is changing its General Education requirements for students to complete 30 credit hours in 7 of the 10 different categories, including the required categories of Communication and Mathematics, and

WHEREAS at the March 30 meeting of the Academic Senate the proposal was overwhelmingly accepted by the College’s Faculty at large, and

WHEREAS, the Dean of Academic Affairs recommends, and the President concurs, and

WHEREAS, the Personnel, and Educational Programs and Services Committees have met and concur, now, therefore, be it

RESOLVED, that the Board of Trustees hereby adopt SUNY’s updated General Education requirements as follows:

SUNY Ulster General Education Graduation Requirements for Transfer Programs

The State University of New York requires students at institutions offering the baccalaureate degree, as a condition of graduation, to complete 30 credit hours of General Education courses selected from 10 categories. Included are required categories Mathematics and Basic Communication, and at least three credits in at minimum of five of eight academic areas - Natural Science, Social Science,

American History, Western Civilization, Other World Civilizations, Humanities, the Arts and Foreign Languages. Students must also demonstrate competency in

the areas of critical thinking and information management.

AT SUNY Ulster, students in the Associate of Arts and Associate of Science degree programs

must complete 21 of the required 30 credits as a condition of graduation. Students must complete a minimum of five categories, including the required mathematics and basic communications categories, and can select a maximum of two courses from any category.

Adopted August 2002 (02-8-211)
Amended April 12, 2011 (11-4-59)